



Lockwood Donis Foundation
Annual Meeting Agenda & Minutes
Tuesday, February 2, 2016 – 7:00pm

Excerpt from LDF By Laws:

Section 8. Agenda for Regular Meetings: The agenda or order of business for each Regular meeting shall include the following:

(a) Call to order

Called by David Lockwood.

(b) Roll call

All present.

(c) Approval of Minutes

Motion by David Lockwood. Second by Carolina Donis. All members voted in favor. Unanimous approval.

(d) Financial report

No report as entity not yet funded. Nothing to approve.

(e) Reports of Regular Committees

No prior report. Nothing to approve.

(f) Reports of any other Committees

No prior report. Nothing to approve.

(g) Report of the Director

David Lockwood mentioned that LDF's federal tax-exempt status was approved in September 2015.



(h) Old business

None.

(i) New business

Agreement to submit zeroed 990PF tax return to maintain exempt status while program research and development was underway and funding pending. Motion by David Lockwood. Second by Carolina Donis. All members voted in favor. Unanimous approval.

(j) Adjournment

Motion by David Lockwood. Second by Carolina Donis. Adjourned.

Board Chairperson's Signature Indicating Board Authorization

Print Name – Board of Directors President

Signature – Board of Directors President

Date: _____